

U .S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
ASSET FORFEITURE AND MONEY LAUNDERING SECTION
ATTORNEY, GS-905-13/14/15
05-CRM-AFMLS-003

About the Office:

The Criminal Division of the U.S. Department of Justice, is seeking an attorney to fill a position in the Legal Policy Unit of the Asset Forfeiture and Money Laundering Section in Washington, D.C.

The Asset Forfeiture and Money Laundering Section investigates and prosecutes complex money laundering and asset forfeiture cases and provides support on asset forfeiture and money laundering issues to each of the 93 United States Attorneys' Offices and the other Sections of the Criminal Division. The Legal Policy Unit is responsible for the development of the law relating to asset forfeiture and money laundering through training, rendering legal advice, developing legislation, issuing publications, and determining what legal positions the Government should take on developing issues in the district courts and on appeal.

Responsibilities and

Opportunities:

The incumbent's responsibilities will include:

1. Providing legal advice to the United States Attorney's Offices and the Criminal Division relating to asset forfeiture and money laundering, and providing litigation assistance on specific cases when requested to do so;
2. Developing training programs and providing training at the National Advocacy Center and other locations on asset forfeiture and money laundering issues;
3. Developing legislation, regulations and rules of procedure relating to asset forfeiture and money laundering, and working within the Executive Branch and with the Congress and the Judiciary on those matters;
4. Reviewing requests to appeal adverse decisions, recommending legal positions to take on appeal, and (when requested) assisting on the drafting of appellate briefs and handling oral arguments; and,
5. Reviewing requests to forfeit attorney's fees and making recommendations for or against approval by the Assistant Attorney General.
6. Reviewing proposed settlements in forfeiture cases that require approval at a level above that of the U.S. Attorney.

Qualifications:

Excellent academic credentials; federal criminal litigation experience; strong advocacy and legal writing skills; sound judgment; excellent interpersonal and public speaking skills; and a demonstrated commitment to public service.

Required qualifications: Interested applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and have at least two (2) years post J.D. experience. Applicants must be an active member of the bar in good standing.

Familiarity with money laundering and asset forfeiture law is highly desired.

<u>Travel:</u>	Routine travel will be required.
<u>Salary Information:</u>	Current salary and years of experience determine the appropriate salary level. The possible range for a GS-13 position is \$74,782 to \$97,213, a GS-14 position is \$88,369 to \$114,882 and a GS-15 position is \$103,947 to \$135,136 per annum. (See OPM's Web page at www.opm.gov/oca/payrates/index.htm .)
<u>Location:</u>	Washington, DC
<u>Relocation Expenses:</u>	Relocation expenses are not authorized.
<u>Submission Process and Deadline Date:</u>	<p>Applicants must submit a cover letter (highlighting relevant experience), a detailed resume or OF-612 (Optional Application for Federal Employment) or SF-171 (Application for Federal Employment), <u>a writing sample</u> and a current performance evaluation, if applicable.</p> <p>Applicants need not submit a separate application for each position. Please indicate on your application for which position(s) you would like to be considered. Please forward all required documents to:</p> <p style="text-align: center;">U.S. Department of Justice 1400 New York Ave. NW, Criminal Division, Asset Forfeiture and Money Laundering Section Bond Building, Suite 10100 Washington, DC 20530 ATTN: Dace Krastkalns, Administrative Officer</p> <p>If you prefer to fax your documents, you can do so at (202) 514-5522. All applications must be received by April 24, 2005. Applications received after that date will not be considered.</p>
<u>Internet Sites:</u>	<p>This and other attorney vacancy announcements can be found at http://10.173.2.12/oarm/attvacancies.html</p> <p>For more information about the Criminal Division and the Counterterrorism Section, visit the Criminal Division Web page at: http://www.usdoj.gov/criminal/criminal-home.html</p>
<u>Department Policies:</u>	<p>The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department to achieve a drug-free workplace, and the person selected will be required to pass a drug test to screen for illegal drug use. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.</p> <p>The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.</p>